

Chapter of the Year Scoring Sheet

Region	<input type="text"/>
District	<input type="text"/>
Chapter	<input type="text"/>

Suggested Guidelines

Each District & Region should appoint a CHOY Coordinator to monitor the chapter activities and assist the Chapters with the program.

It is suggested the A.D.D.'s use this Scoring Sheet to record the point values of each category and submit to the District CHOY.

At the end of the year, it is suggested each District select their CHOY and recognize their accomplishments openly. It is also suggested that each District recognize at least the TOP TEN chapters for the District.

Each District will submit their winning chapter to the Region Director for final grading and selection.

Qualifications:	Y / N
Chapter Director	<input type="text"/>
Asst Chapter Director	<input type="text"/>
Chapter Treasurer	<input type="text"/>
Chapter Rider Educator	<input type="text"/>
M.E.D. Coord	<input type="text"/>
Newsletter to members monthly	<input type="text"/>
Monthly meetings / gatherings	<input type="text"/>
Annual Financials to Dist Director	<input type="text"/>
Annual Chartering Fee paid	<input type="text"/>
A minimum of 3 new memberships	<input type="text"/>

Additional Point Categories

An Event Schedule (ride schedule) with 1 - 2 monthly events	5 pts	<input type="text"/>	Subtotal
An Event Schedule (ride schedule) with 3 or more monthly events	10 pts	<input type="text"/>	<input type="text"/>
Chapter membership (Recruitment / Retention)			
Number of members as of January 1st, current year		<input type="text"/>	
Number of members as of December 31st, current year		<input type="text"/>	
(per the "green bar" report)		% change <input type="text"/>	
	1-3% gain = 1 pt		
	4-5% gain = 2 pts		
			Subtotal
			<input type="text"/>

Chapter planned recruiting activity, example Mall shows, Honda dealers, etc.
 2 pts per activity (must appear on Event Schedule)
 List them>>>

	2 pts
	2 pts
	2 pts
	2 pts
	2 pts
	2 pts
	2 pts
	2 pts

List on separate page if more

Subtotal

Chapter Action Plan for retention of members.
 Note: A plan describing how the Chapter plans on retaining current members. Example: Track the expiration dates and remind members to renew. (Copy of plan at the end of year will result in 2 points)

Subtotal

Rider Education Levels Program
 Number of chapter members enrolled, as a % of total members, in the Levels programs at the end of current year.

Applies to all Level categories		Total Chapter Members	No. members in Level	% to total	pts
5-10% = 1 pt	Level 1				pts
11-15% = 2 pts	Level 2				pts
16-25% = 3 pts	Level 3				pts
26% or more = 4 pts	Level 4				pts

Subtotal

The Chapter as a whole participated in one or more Parking Lot Practice (PLP) exercise during the current year.

Y / N Y = 2pts

Subtotal

The Chapter selects a Couple of the Year for current year.

Y / N Y = 2pts

Couple of the Year Names

Subtotal

The Chapter Director attended the following Leadership Training programs in current year.

1 pt per program points

Member Orientation	
Life Skills	
Chapter Leadership Skills	
Intermediate Leadership Skills	
Advanced Leadership Skills	
Chapter Life Program	
Horizons	

Subtotal

Copy of LTD training record submitted to CHOY Coordinator or District Director

The Assistant Chapter Director attended the following Leadership Training programs in current year.

1 pt per program points

Member Orientation	
Life Skills	
Chapter Leadership Skills	
Intermediate Leadership Skills	
Advanced Leadership Skills	
Chapter Life Program	
Horizons	

Subtotal

Copy of LTD training record submitted to CHOY Coordinator or District Director

The Chapter as a whole attended one or more Leadership Training Programs during the current year.

Y / N Y = 2 pts

Subtotal

The Chapter has an approved Web Site Y/N Y = 2pts

Identify the URL: www.

Subtotal

Submitted by: District Chapter of the Year Coordinator

Name:

Approved by: District Director

Name:

Note: The National CHOY Director reserves the right to verify any or all the data submitted for consideration.

On or before April 1, 2010

Submit the Region CHOY and all the pertinent documentation to:

Jim Hutchens

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